

Dr. Kathy T. Gibson
8866 Gulf Freeway, Suite 160
Houston, Texas 77017
(713) 644-9209

Patient Acknowledgment

Welcome! We value our patients, and their Dental Health is our primary concern. Each patient is treated on an individual basis. Today you will be asked to complete a medical history for Dr. Gibson to review. As a new patient, the assistant will take diagnostic radiographs and models may be taken. Dr. Gibson will do a thorough intra and extraoral examination and discuss your treatment options with you. A treatment plan will then be developed for you addressing your dental needs and your personal needs. Depending on the complexity of your treatment plan, you may be asked to return for another visit to explain your choices for treatment and the estimated cost of the treatment. We appreciate your choosing our office for your dental needs. It is our goal to make you as comfortable as possible; therefore, we have outlined our available financial payment options and general information for your convenience.

Appointments

Time is reserved with the Doctor for each appointment. We **require 24 hour advance notice** if you are unable to keep your scheduled appointment. **Cancellations and missed appointments without 24 hour notice will be charged \$30.00.**

Insurance

Dental insurance is a highly complex area that creates confusion for many patients. Dental insurance is a contract between your employer and a dental insurance company. The benefits that you will receive are based on the terms of the contract that were negotiated between your employer and the dental insurance company and **not your dental office**. We will verify that your insurance is current and in effect. If the insurance company will assign the benefit directly to the doctor, we will file and accept the insurance as a courtesy. The patient's out of pocket expense may be handled in one of the methods mentioned below. **All insurance quotes are an estimate, but there is no guarantee that the insurance company will pay as estimated.** After the claim has been submitted we will do as much as we can to assure that the claim is paid within a **60 (sixty) day** period. **However, if after 60 (sixty) days, the insurance has not paid Doctor Gibson, it will be the patient's responsibility to pay the balance in full.** There is an **18% interest charge** on all accounts over **60 (sixty) days** past due. Should you have dual insurance we will be happy to assist you in filing for both, however, the above financial rules apply.

Credit Cards

We accept Visa, Master Card, Discover and American Express credit cards.

Cash

Depending on the treatment outline, which is developed for you, payments **must** be made each appointment. The treatment outline will give you an outline for the sequence of appointments and the number of appointments necessary for completion of treatment. This will assist you in scheduling appointments within your financial budget.

Dr. Gibson will not carry balances.

Care Credit

Care Credit is a line of credit offered by Bank One to qualified patients giving you the option of monthly payments should you require extensive treatment. Please ask at the front desk if you are interested in applying for this program, we will be happy to assist you.

I have read and understand the patient policies, and I agree to the above policies.

Patient Signature: _____ Date: _____